



Job Description
As of August 2017

Title: Land Steward

Status: Full time, 40 hours per week, hourly

Overview

A team of three to four Land Stewards are responsible for the care and stewardship of The Ojai Foundation's 36-acre center in the Upper Ojai Valley. Embracing the way of Council, they think and work as a circle, identifying and doing what is needed in regards to the land, the gardens, the infrastructure and the structures in order to support the programs, priorities, vision and goals of TOF. *We are particularly seeking a staff member who can help fulfill the handyman and facilities duties of the team.*

Desired Requirements include:

- Works well individually and as part of a team in a community environment
- Seeks a work/live community with some shared values and practices and willingness for personal and/or spiritual development.
- Has experience with the Way of Council or is willing to learn the practice and other traditions of The Ojai Foundation.
- Has a love for and ample experience working with land and gardens.
- A wide range of contracting, building and hands-on handyman skills.
- Experience in facilities management.
- A background and experience in Permaculture practices and principles.
- Skills for solar electric and gray water system management.
- Ability to work outdoors in a semi-desert environment, and to lift up to 60 pounds.

Team Responsibilities include:

- Care and management of the land-based facilities and systems (includes over 30 structures, numerous solar-electrical systems, propane tanks, utility lines, appliances and heaters, potable and irrigation water infrastructure, septic and gray-water systems, communications, fire rules and regulations, zoning and code compliance, and water drainage).
- Maintain and improve the highest possible standards of regenerative land stewardship.
- Provide education about new and existing systems and best practices to other land-based community members and staff when appropriate.
- Personally provide physical skilled labor for regular maintenance and ongoing projects on the land in addition to working with and managing volunteers on land tasks when needed.
- Oversee and prioritize all aspects of facilities maintenance and repair, contracting outside help when necessary.
- Oversee and execute fire mitigation plan.
- Manage the acquisition, maintenance, and disposal of tools, equipment and vehicles, including a working inventory of such assets.
- Work within the budgets for land maintenance costs and special projects.

Please email Cover Letter & Resume to Julie@ojaifoundation.org.